

Record of officer decision

Decision title:	To approve the expenditure of up to £5k for urgent ceiling repairs at Madley Primary School from school capital maintenance funding
Date of decision:	8 January 2020
Decision maker:	Assistant Director Education Development and Skills
Authority for delegated decision:	The authority for the specified officer to take this decision is set out in the cabinet report approved 17 January 2019 (http://hc-modgov:9070/ieDecisionDetails.aspx?ID=5593)
Ward:	Stoney Street
Consultation:	None
Decision made:	<p>Agreement to:</p> <ul style="list-style-type: none"> • Approve up to £5k of maintenance at Madley Primary School • Fund the additional works from the existing school capital maintenance budget
Reasons for decision:	<p>Madley was included in the approved schools planned maintenance programme 2019/20 for roofing works to part of the school. As part of this work another section of roof was inspected to identify the source of a potential leak and a patch repair completed.</p> <p>The ceiling in the reception class was affected by the leak to the extent that the plaster was falling down. The ceiling is artex. The school were advised to discontinue using the classroom until a repair had been implemented.</p> <p>The cost of the ceiling repairs will be added to the maintenance programme for 2019/20 and funded from the contingency within the existing school capital maintenance budget.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>The estimated cost of the work is £5,000 including any associated contingency, professional and associated fees. This will be funded from the contingency within the school capital maintenance budget.</p> <p>There is a risk that once on site, further work is identified if the condition of the surrounding ceiling is found to be poor. A contingency has been allowed to cover unforeseen elements. Should this contingency be insufficient then a further officer decision will be required.</p>

Details of any alternative options considered and rejected:	<p>Do nothing. This is not recommended as the ceiling is in poor condition and the specialist advice obtained is to discontinue using the classroom until a repair is effected.</p> <p>Undertake a whole ceiling replacement. This is not recommended as there are further repairs required to the roof to prevent further leakage.</p>
Details of any declarations of interest made:	None

Signed

Date: 8 January 2020